



2019 Autumn Smithfield Downtown Vintage Market

9 a.m. to 4 p.m., Saturday, Sept. 28, 2018

Historic Downtown Smithfield, Virginia

Outside, along the 100 to 300 blocks of Main Street

\$150.00 registration fee

\$75.00 for each additional space

Deadline for applications is two weeks prior to the market, or whenever spaces are full.

Name: _____

Business Name: _____

Address: _____

email: _____

website: _____

home phone: _____ cell phone: _____

Age of antiques: _____

Description of antiques, vintage pieces and repurposed items (please include photos or a website link, or email photos to cketcham@isleofwightus.net):

Any additional information, such as location of space, special needs, etc.:

Booth Rentals:

10 ft x 10 ft \$150.00 Amt \$ _____

Additional 10x10 space \$75.00 Additional spaces requested _____ Amt \$ _____

Total Due: \$ _____

Please return pages 1 - 3 of this application (please make a copy and retain for your records)

with application fee made payable to:

ISLE OF WIGHT COUNTY

Mail to:

Cheryl Ketcham, Market Manager

Smithfield Vintage Markets

319 B Main St

Smithfield, VA 23430

Cheryl Ketcham, Manager email: cketcham@isleofwightus.net

(Phone) 757.375.3031 www.smithfieldfarmersmarket.org

CAREFULLY REVIEW PAGES 4-5 BEFORE SIGNING THE AGREEMENT AND RELEASE BELOW

By signing below, I certify that I have read and do agree to abide by the rules and regulations of the Smithfield Vintage Market as outlined on pages 4-5 of this document. Further, I also agree to hold the Market Manager, Smithfield Vintage Market Management, Isle of Wight – Smithfield Tourism, Town of Smithfield, County of Isle of Wight, and Windsor Castle Park harmless from all liability or responsibility whatsoever for personal injury, property damage or wrongful death however caused, including, but not limited to, the negligence of the above referenced parties, whether passive or active, that results from my activities at the Smithfield Vintage Market.

Signature _____

Date _____

KEEP PAGES 4-5 FOR YOUR INFORMATION

2019 Smithfield Vintage Market

Rules & Regulations

Eligibility: Items eligible for sale at the Smithfield Vintage Market include any item that predates 1980. Repurposed and recycled items are greatly encouraged. The market manager reserves the right to request that the vendor remove from his/her booth any item which the manager deems does not qualify as an eligible antique.

Date & Time: The Smithfield Autumn Vintage Market will be held on Saturday, Sept. 28, 2019. Advertised market selling hours are 9 a.m. 4 p.m.

Vendors must be set and ready to sell by 9 a.m., and available for business until closing of market. **Leaving early is prohibited.** Main Street will be closed to the general public from 6 a.m. to 6 p.m. **You cannot setup prior to this time on Main Street!** Those food vendors located in the Bank of Southside Virginia parking lot can begin and finish after this time period.

Location: The market will be held outside along the 100 to 300 blocks of Main Street. Because the market will be on Main Street, space is limited, and vehicles will not be allowed to remain at your space.

Tents and Supplies: All vendors must furnish their own umbrellas or shade tents, tables, chairs, and anything else required to sell their products. All tents must have weights attached to all four corners for use in windy conditions.

Rental tents, tables and chairs are available through Skip Sharpley at S & B Tent Rentals: (757) 448-7327. Tents and tables can run out, so place your orders early!

Set-up: Vendors may begin to set up at 6 a.m. Saturday morning before the event. All vehicles must enter Main Street from the Hwy 10 side and exit from the Church Street side.

Pricing: All items for sale must have price tags displayed.

Spaces at the market: The market manager will determine the location of all vendors at the market. A map will be provided to all vendors showing their location.

Garbage: Garbage must be removed from the site after the event or placed in the market dumpster.

Smoking & Language: Smoking and foul language is prohibited in the market parameters.

Removal From the Market: The market manager has the right to remove any vendor from the market if they fail to comply with market rules.

Sales Tax: Vendors will be solely responsible for collecting and reporting Virginia State Sales Tax. Information can be found at www.tax.virginia.gov

Cancellation Policy: No deposits or payments will be refunded unless the market is cancelled because of rain or unsafe weather conditions.

REQUIREMENTS

All vendors must complete an application, sign a hold harmless agreement, and read and sign the rules and regulations before being allowed to sell any product.

Market management, the Town of Smithfield, the County of Isle of Wight, and/or Windsor Castle Park will not be held liable for damages, loss, or injury. Product liability insurance is the sole responsibility of the vendor.

READ AND SIGN THE AGREEMENT AND RELEASE ON PAGE 3 OF THIS APPLICATION AND RETURN IT ALONG WITH PAGES 1-3. YOUR SIGNATURE ON PAGE 5 IS REQUIRED FOR THE APPLICATION TO BE CONSIDERED COMPLETE. KEEP PAGES 4-5 FOR YOUR OWN INFORMATION.

Contact information:
Cheryl Ketcham, Market Manager
Email: cketcham@isleofwightus.net
Telephone: (757) 375-3031
fax: (757) 365-4360